

## Sak 4/2024 Lm Søknad om medlemskap fra Klippen International Church Sandnes

Klippen International Church Sandnes har søkt om medlemskap i Baptistkirken Norge. Søknaden kom før landsmøtet 2023. Det viste seg at menigheten trang ekstra tid på interne prosesser. Det var derfor ikke aktuelt med behandling av søknaden. Søknaden ble etter nye samtaler aktualisert igjen tidlig på våren 2024. Det har derfor ikke blitt gjennomført høring blant menighetene i regionen. Dette vil bli gjort før landsmøtet.

Menigheten kan spore sine røtter i Norge tilbake til før årtusenskiftet. Pastor Edward Alinyoh kom fra Sierra Leone til Norge i 1997. De første årene på Sandnes hadde han en relasjon til North Sea Baptist Church. Gjennom arbeid blant asylsøkere på Dale mottak ble han involvert i etableringen av et internasjonalt fellesskap hos pinsemenigheten Klippen i Sandnes. Etter hvert ble tilknytningen til Klippen løst, og Klippen International Church ble dannet som en selvstendig menighet i 2015.

Menigheten består i dag for det meste av innflyttere til Norge fra ulike deler av Afrika. Menigheten bruker engelsk som språk. Medlemmene har bakgrunn fra ulike kirkesamfunn, og en har over tid kommet fram til at Baptistkirken Norge vil være en god kirkefamilie å tilhøre for menigheten. Ikke minst understreker menigheten at de setter pris på Baptistkirken Norge sin multietniske profil.

Pastor Magnar Mæland har hatt regelmessig kontakt og vært til god hjelp og støtte for menigheten gjennom mange år.

Menigheten er registrert som organisasjon i Brønnøysund. Medlemmene har vært knyttet til Ålgård Baptistmenighet for å komme under Trossamfunnsloven, slik sett er de fleste medlemmene allerede tilknyttet vårt kirkesamfunn.

Vedtektene til Baptistkirken Norge sier i §5 følgende om medlemskap: «*En menighet av baptistisk tro og ordning kan etter søknad bli medlem i Baptistkirken Norge ved vedtak i landsmøtet. Hovedstyret skal innhente synspunkter vedrørende søknaden fra omkringliggende menigheter. Vedtak om medlemskap krever 2/3 flertall.*»

Vedlagt ligger menighetens vedtekter og søknad om medlemskap i Baptistkirken Norge. Tilbakemeldinger fra menighetene i vestlandsregionen vil bli presentert for Hovedstyret før landsmøtet.

Vedlegg:

1. Søknad om medlemskap i Baptistkirken Norge
2. Vedtekter for Klippen International Church, Sandnes

Det Norske Baptistsamfunn  
V/Generalsekretær og Hovedstyret  
v/Roger Dahl

Sandnes 7/3 2023

### **Søknad om medlemskap i Det Norske Baptistsamfunn**

Menigheten Klippen International Church Sandnes (KIC) søker med dette om å bli opptatt som medlem av Det Norske Baptistsamfunn.

KIC er en internasjonal menighet med medlemmer fra ulike afrikanske land og vi bruker engelsk i våre samlinger. Menighetens arbeid har røtter tilbake til 1998, og ble i 2015 formelt etablert som menighet og vi har så langt vært en uavhengig selvstendig menighet.

Menigheten ledes av pastor Edward Alinyoh sammen med et menighetsråd bestående av Abdulai Samura, Salamatu Samura(kasserer) og Ama Alinyoh. Vi samles regelmessig til gudstjenester, bønnemøter og andre aktiviteter i lokalene til Elim/Sandnes Normisjon (Elveplassen 3).

Etter en lengre prosess har vi kommet fram til at vi ønsker å være tilknyttet et kirkesamfunn i Norge. Vi tror på betydningen av og velsignelsen ved å stå sammen som kristne. Våre medlemmer har bakgrunn fra ulike kirkesamfunn, men vi opplever at Baptistsamfunnet kan være en god paraply å være under. Vi setter pris på Baptistsamfunnets flerkulturelle profil og store nettverk. Vi har også gjennom lang tid hatt kontakt med lokale baptistpastorer som har vært oss til hjelp og oppmuntring, og vi hadde også for noen år siden kontakt med generalsekretær Terje Aadne om mulighetene for medlemskap, men dette ble ikke fulgt opp fra Baptistsamfunnets side.

KIC har en lang historie. Pastor Edward kommer fra Sierra Leone hvor han var involvert i kristent arbeid. Han kom til Norge i 1997 og var den første tiden i Oslo hvor han deltok i et kristent lederutviklingsprogram. På grunn av den urolige politiske situasjonen i hjemlandet, søkte han asyl i Norge. Han kom som asylsøker til Rogaland og kom der i kontakt med North Sea Baptist Church. Etter hvert ble han mye involvert i arbeid blant asylsøkere på Dale mottak utenfor Sandnes. Dette arbeidet ble drevet i nært samarbeid med Klippen pinsemenighet i Sandnes. Ut fra dette arbeidet ble det dannet et internasjonalt fellesskap, først og fremst med medlemmer fra ulike afrikanske land.

Etterhvert ble tilknytningen til Klippen løsere og menigheten framstod som en uavhengig menighet. Edward og hans familie hadde også et lengre opphold i USA hvor han var pastor i Seek Ye First the Kingdom International Ministries i Atlanta, Georgia (2004-2013).

I denne tiden var det mye uro i KIC. Edward og familien kom tilbake til Norge i 2014. Pastor Edward ble igjen menighetens leder og menigheten gikk gjennom en reorganiseringsfase med vekt på mer struktur og forutsigbarhet. Menigheten ble registrert i Brønnøysundregisteret i 2015 med navnet Klippen International Church og fikk da også vedtekter,



# KLIPPEN INTERNATIONAL CHURCH of SANDNES. NORWAY



For the purpose of preserving and making secure the principles of our faith, and to the end that this church be governed in an orderly manner, we do declare and establish this constitution. This Constitution will preserve the liberties of the church and the freedom of action of this church in relation to other churches.

01D	02:11.10	Reviewed by Leadership/ Accepted					
01C	20.10.11	Final issue from Task force team	FK	PW	Apia	Kate	AS
01B	07.10.11	Issued for Review by church	FK	PW	Apia	Kate	AS
01A	11.09.11	Issued for Task force review	FK	PW	Apia	Kate	AS
Rev.	Issued date	Description	Made by	Chk'd by	appr. Mem.	appr. Mem.	appr. Mem.

1.	THE CHURCH HISTORY AND BACKGROUND.....	3
1.1	Origin .....	3
1.2	Establishment of the constitution.....	3
2.	THE CHURCH NAME AND VISION.....	4
2.1	Name: .....	4
2.2	Vision: .....	4
2.3	Statement of faith.....	4
3.	CHURCH VALUES.....	5
3.1	Our summarised believe:.....	5
3.2	Commitment to the Bible .....	5
3.3	Commitment to Prayer .....	5
3.4	Commitment to Evangelization of the Gospel.....	5
3.5	Commitment to Spiritual gifts.....	5
3.6	Commitment to leadership development .....	6
3.7	Commitment to excellence .....	6
3.8	Commitment to the Team.....	6
4.	CHURCH MEMBERSHIP .....	7
4.1	Membership .....	7
4.2	Duties of a member .....	7
4.3	Rights of a members .....	7
4.4	Discipline.....	7
4.5	Termination of membership.....	7
5.	CHURCH ORGANISATIONAL STRUCTURE .....	8
5.1	Board of trustees.....	8
5.2	Pastor.....	8
5.3	Executive committee .....	10
6.	CHURCH MINISTRIES .....	12
6.1	Sunday school.....	12
6.2	Bible Study .....	12
6.3	Praise and worship.....	12
6.4	Discipleship Training .....	12
6.5	Mission .....	13
6.6	Welfare .....	13
7.	CHURCH MEETINGS AND POLICY MAKING .....	14
7.1	Sunday Service .....	14
7.2	Annual General Meeting (AGM) .....	14
8.	CHURCH FINANCES.....	15
9.	SPECIAL CLAUSE.....	16
9.1	Guidelines .....	16
9.2	Property and Assets.....	16
9.3	Amendment of the constitution .....	16
9.4	✓ Dissolution of the CHURCH .....	16

## **1. THE CHURCH HISTORY AND BACKGROUND**

### **1.1 Origin**

Klippen International Church of Sandnes dates back in 1997. It was initially a monthly meeting of brethren from different backgrounds and nationalities around Stavanger and Sandnes facilitated by Klippen Pinse Menigheten. The goal was to have a fellowship where non-Norwegian speaking Christians of different nationalities could worship in a familiar way and language (English). The motive was to reach out to the many international people in Sandnes and Stavanger area as well as those stationed at Dale refugee camp. Many of them were struggling to find a place of worship because of language barrier.

The meetings became more frequent later on and as the number increased, a vision for planting a multicultural ministry founded on the goals of the fellowship became apparent. The late pastor Ivar Gudbrandsen and his wife Kari Gudbrandsen of Klippen menigheten in Sandnes together with Pastor Edward Alinyoh, initially from Sierra Leone were the main founders of the fellowship. Pastor Edward became the founding pastor and served until 2004.

International fellowship Church in Sandnes and has now grown in faith, number and activities. It has become a home away from home for many Christians who come to Norway from abroad. It still hosts many people who come to Sandnes and Stavanger area for the first time helping them to feel comfortable in the community. It is also attended by local Norwegian Christians. The church has a very diverse cultural element that makes it very beautiful and colourful.

### **1.2 Establishment of the constitution**

The Klippen international fellowship church by act of special AGM held on 11.09.2011 established a task force for the purpose of preserving and making secure the principles of the church, and to the end that the church be governed in an orderly manner by drafting the constitution of Klippen international fellowship church.

The task force comprised of the following-

- Pastor Francis Kamau- (chairperson)
- Prince Mawanda- (Vice chairperson)
- Kate - Secretary

Members:

- Samura
- Apiah

The terms of reference were to-

1. Propose the structure, processes and regulations that will govern Klippen international fellowship church (constitution).
2. Collect information necessary for the development of the constitution accordingly
3. Hold stakeholders workshop to validate the draft
4. Make the constitution ready for ratification.

## **2. THE CHURCH NAME AND VISION**

### **2.1 Name:**

This church shall be known as **KLIPPEN INTERNATIONAL CHURCH** of Sandnes, Norway.

### **2.2 Vision:**

The primary reason the church exist is to fulfil the following basic functions:

- **Worship / Praise** – Acknowledging God for who He is and what He has done.
- **Discipleship** – teaching individual believers to grow in their faith in Christ.
- **Fellowship** – building relationships and creating friendships and love for each other with the goal in mind to fulfil Jesus' great commission to make disciples of all people, teaching them to observe all things God has commanded.
- **Evangelism** – reaching the world around us with the gospel of Jesus Christ.
- **Belonging**-To be a church open to mix of people from different nationalities, races, backgrounds, ages and professions.

### **2.3 Statement of faith**

- This church is a congregation of believers in Jesus Christ recognizes and receives Jesus Christ as the Son of God, and their supreme law giver and ruler.
- This church takes the Bible as the standard by which all matters of belief and conduct are to be carried out. The Holy Bible is the divinely inspired Word of God and is the basis of our faith.
- This church is established under the Pentecostal church and shall be run according to the Pentecostal church doctrine. (The Pentecostal church of Norway shall be the reference in matters of doctrine)
- The governing of this church is vested in the members who compose it through the agreed constitution.

### **3. CHURCH VALUES**

Here is set of values to guide what we stand for.

#### **3.1 Our summarised believe:**

We believe in God the Father, Almighty, Maker of heaven and earth:

In Jesus Christ, his only begotten Son, our Lord:

Who was conceived by the Holy Ghost, born of the Virgin Mary

Suffered under Pontius Pilate; was crucified, dead and buried: He descended into hell:

The third day he rose again from the dead:

He ascended into heaven, and sits at the right hand of God the Father Almighty:

From thence he shall come to judge the quick and the dead:

We believe in the Holy Ghost:

We believe in the holy communion of saints:

The forgiveness of sins:

The resurrection of the body:

The Life everlasting.

#### **3.2 Commitment to the Bible**

The Church believes that teaching the bible relevantly and applying it in our lives, is the key to living a vibrant fun-filled Christian life. God wants His word, not just to inform us, to transform us. So we teach in our church with a clear focus on application.

#### **3.3 Commitment to Prayer**

The church believes that God hears and answers prayer, and that when we pray, God releases miraculous power from heaven to effect his will. If that's the case – then we must pray, and pray passionately. Everything we do is immersed in prayer, and our ministries as a church should rely on prayer. Prayer needs to be the engine that moves this church

#### **3.4 Commitment to Evangelization of the Gospel**

We believe that we have become Jesus' disciples and that Jesus has sent us to make disciples by propagating the gospel to others so that they can also become His disciples.

#### **3.5 Commitment to Spiritual gifts**

The church believes that God gives every new born-again Christian a special spiritual gift that he wants them to uniquely use to serve his church with. Some have the gifts of mercy and others the gift of prayer. When you use your gift amazing things happen! When you don't use it, we all lose. So we encourage every member to get involved and serve in their niche



**3.6 Commitment to leadership development**

Leadership is about character, calling and competence. If you feel God has called you to be a leader, then plug into one of the many avenues open to our members, and start growing your gift.

**3.7 Commitment to excellence**

Our God deserves and desires the best we have to offer, because he himself is a God of excellence. We want to strive for excellence in the things we do, the materials we publish, the staff we hire and the technology we harness. At the same time we encourage an innovative, creative, artistic spirit as we serve God, and explore new ways of doing ministry, ways that will help us keep on the cutting edge and remain relevant in a rapidly changing world

**3.8 Commitment to the Team**

It was never God's intention that we go it alone. The Bible calls us to a family, the family of God. So we're committed to working as a team. That's what it means to be 'the body of Christ', with each part playing a complementary role. In **Gen 11:9** God said "If as one people, speaking one language they have determined to do this one thing, then nothing they decide to do will be impossible"-that's the power of synergy and teamwork, and that's what we want!

## **4. CHURCH MEMBERSHIP**

### **4.1 Membership**

The membership of this church shall be composed of persons who will become acquainted with and subscribe to the faith and constitution of this church, and who shall be registered as a member.

### **4.2 Duties of a member**

A member is expected to:

- Attend regularly the services of the church;
- Give regularly (tithes and offerings) and systematically to its support,
- Share in its organized work.

### **4.3 Rights of a members**

- Act and vote in the business conferences (meetings) and A.G.M of the church.
- Receive all necessary pastoral care and support from the church

### **4.4 Discipline**

(1) It shall be the basic purpose of the Church to emphasize to its members that every reasonable measure will be taken to assist any troubled member. The Pastor of the church, and deacons, are available for counsel and guidance. Redemption rather punishment should be the guideline which governs the attitude of one member toward another.

(2) Should some serious condition exist which would cause a member to become a liability to the general welfare of the church, every reasonable measure will be taken by the Pastor and by the deacons to resolve the problem. All such proceedings shall be pervaded by a spirit of Christian kindness and forbearance. But finding that the welfare of the church will best be served by the exclusion of the member, the church may take this action by a (2/3) two thirds vote of the members present at the meeting called for this purpose; and the church may proceed to declare the offender to be no longer in the membership of the church.

(3) Any person whose membership has been terminated for any condition which has made it necessary for the church to exclude him or her may, upon his request, be restored to membership by a vote of the church upon evidence of his or her repentance and reformation

### **4.5 Termination of membership**

Membership shall terminate in the following ways: (1) Death (2) Transfer of membership to another church (3) When one becomes affiliated with any other church (4) Any other requests for termination of membership will be considered by the deacons for recommendation to the church. All such requests shall be presented to the church in written form. (5) See discipline section (4.4)

## **5. CHURCH ORGANISATIONAL STRUCTURE**

The following shall be the organisational structure of the church:

- Board of Trustees
- Pastor
- Executive committee

### **5.1 Board of trustees**

The church shall elect at least (3) three trustworthy Christians to serve as trustees. Their term of office shall be for three years. Vacancies may be filled at any time with the one elected filling out the unexpired term of the one whose vacancy is being filled. Having served as a trustee during an unexpired term will not disqualify a member for re-election. After having completed a full three-year term, a trustee shall be eligible for re-election depending on the performance of such person, otherwise until after the lapse of one year.

A trustee shall however cease to hold office if he/ she

- Resigns his/her office
- Withdraw his/her services for reasons based on circumstances
- Is officially declared bankrupt
- Convicted of a criminal offence involving dishonesty by a court of competent jurisdiction or is against the law of the state of the country where he or she resides.
- Is recommended for removal from office by the Majority

#### **5.1.1 Duty of trustees**

- Hold in trust the titles of all property of the church and shall represent the church in all matters of legal responsibility regarding the purchase, improvement and disposal of church property.
- They shall execute all legal papers relating to the church and to the community as the church may direct. They shall have no power to buy, sell, mortgage, lease or transfer any property of the church without a specific vote of the church authorizing such action;
- They shall assist in resolving dispute that the executive committee refers to them or when the executive committee is incapacitated

### **5.2 Pastor**

The pastor is responsible for leading the church in functioning as a New Testament Church. The pastor shall be in charge of the welfare and oversight of the church as a New Testament Church.

#### **5.2.1 The functions of a pastor**

- The pastor, through the leadership of the Holy Spirit, is to lead the congregation, the departments, the church officers, and any paid staff in performing their tasks.

- The pastor shall meet and abide by the Pastoral requirements of 1 Timothy 3 verses 1 through 7.
- The pastor shall visit the sick or elderly as needed.
- The pastor shall be ex-office member of all organizations, departments, and committees; and may call a special meeting of the executive committee and any committee or department at such time as he may in prudent discretion determine.
- The pastor shall conduct worship services on stated and special occasions, administer ordinances, minister to the members of the church and community, and perform other duties that usually pertain to the office of pastor.
- The pastor shall have charge of pulpit ministry of the church and shall, in cooperation with the executive committee, provide for preachers and workers to assist in revival meetings and other special services and for pulpit supply when he is absent.
- The pastor shall serve as Moderator of church business meetings. In the absence of the pastor, the Chairman of the Deacons shall preside; or in the absence of both; the church clerk shall call the church to order and an acting moderator shall be elected
- The pastor shall chair the executive committee
- The pastor shall be the administrative head of the paid staff.

### **5.2.2 Rights of a pastor**

The pastor shall give notice of any leave or absence from the pulpit at least two (2) weeks prior to the executive committee, or as much as practical for such leave.

The pastor may conduct four (4) revivals per year at his discretion of which, two (2) maybe outside the local church field area. Any additional revivals will require prior approval of deacons; (2) shall have a minimum of five (5) weeks (25 days) paid vacation per year or equivalent of Norwegian labor laws concerning holiday; (3) shall have a minimum of ten (10) days for sickness; family deaths/personal leave with normal salary paid by the church; and (4) additional time for study or the attendance of formal educational classes may be given at the request of the pastor by the approval of the executive committee with any reimbursement of such expenses paid by the church to be approved by majority vote of the church on an annual budget year basis.

### **5.2.3 Recruitment of a pastor**

A pastor shall be chosen and called by the church whenever a vacancy occurs. His election shall take place at a meeting called for that purpose, of which at least two weeks public notice shall be given.

A committee shall be appointed by the church to seek out a suitable pastor, and its recommendation shall constitute a nomination. No nomination shall be made except that of the committee.

The committee shall bring to the consideration of the church only one man at a time. Election shall be by ballot, an affirmative vote of three-fourths of those present being necessary for a choice.

#### **5.2.4 Termination of a pastor's term**

The pastor is called by the church to serve until the relationship is terminated at the request of either the pastor or the church. In either case, at least thirty (30) days written notice shall be given of termination, unless otherwise mutually agreed with both the pastor and the majority of the church seeking to follow the will of God and the leadership of the Holy Spirit. Salary shall continue to be paid up to date of notice or for a maximum of two (2) months after resigning. Voting upon termination shall be by written ballot and shall require a (2/3) two thirds majority vote of those present and voting to constitute termination. A termination vote shall be taken at a called conference for that specific purpose and being announced at least (2) two times.

### **5.3 Executive committee**

There shall be established an executive committee made up of the Chairman (Sitting pastor), a vice chair person, treasurer and representatives of various ministries and departments of the church

#### **5.3.1 Functions of the executive committee**

- Executive committee members shall at all times consider themselves as servants of the church. With the pastor, they are to consider and make recommendations to the church in all matters pertaining to its work and edification, including guidance and counsel in the discipline of the church; establish and maintain Christian relations with all members of the church; assisting the pastor in the observance of the ordinances; having general oversight over the upkeep, repair, and use of the church property; and the financial program of the church. They shall arrange for such meetings and committees as are necessary to the discharge of their duties. They shall specifically arrange for close co-ordination of the over-all church program by providing liaison with all church officers, church committees, and church organizations. The pastor shall call the executive committee into special session whenever such need arises. In absence of the pastor, the vice chair person may call for executive special session.
- To recommend and inform to the congregation suggested objectives and church goals, to review and co-ordinate church plans recommended by church officers, organizations, and committees when such plans are referred to the executive committee.,
- To recommend to the congregation the use of leadership, calendar time, and other resources according to program priorities; and to evaluate program achievements in terms of church goals and objectives.

#### **5.3.2 Election of executive committee**

Except for the initial election and the filling of an unexpired term, executive committee members shall be elected each year. After serving a term of three (3) years, or any portion thereof, no deacon shall be eligible for re-election until the lapse of at least one year. Nomination of members of executive committee and election shall take place in business meeting held during a regular or called extra ordinary meeting.

**Aibel as**

The constitution of Klippen International Fellowship Church, Sandnes, Norway. Page: 11 of 16

---

Annually, church members shall elect by written ballot to fill the vacancies to the executive committee.

A member of executive committee shall meet the qualifications as stated in I Timothy 3 verses 8 through 13.

In electing, those nominees receiving the highest number of votes shall be elected.

A 'run-off \* election shall be conducted when there exists a tie.

Any vacancies that occur during the election year will be filled from the alternate created from the most recent election to serve the remainder of that term.

## **6. CHURCH MINISTRIES**

All organizations of the church shall be under the leadership of the pastor. All officers shall be church members, elected annually by the church and shall report to the pastor. It is understood that the pastor is an ex-officio officer of all the organizations named, and his leadership is to be recognized in them.

### **6.1 Sunday school**

There shall be a Sunday school divided into departments and classes for all ages and conducted under the direction of The Pastor, for the study of God's word. Sunday school is to be conducted each Sunday and any other day of the week.

The tasks of the Sunday school shall be to teach the biblical revelation; lead in reaching all prospects for the church; lead children in worship, witness, learn, and minister daily, provide and interpret information regarding the work of the church.

### **6.2 Bible Study**

This committee shall consist of the persons nominated for the purpose of promotion and educational training during weekly and vacation Bible School. The Bible study leader and committee will be recommended by the nominating committee and will be elected annually.

### **6.3 Praise & Worship.**

There shall be a praise & worship team/ Choir under the direction of the Pastor. Such officers and organizations shall be included as needed. The music tasks shall be to teach music and hymnody; provide music and musicians for the congregational services and the organizations of the church; lead persons to participate in hymn singing; train or assist persons to lead, sing, and play music; provide organization and leadership for special projects of the church; and provide and interpret information regarding the music ministry of the church.

### **6.4 Discipleship Training**

There shall be a discipleship training program conducted under the direction of the Pastor as the head. The tasks of this program shall be to train participants in responsible Christian living and church membership. Leadership training, new member orientation, theology, ethics, church history, and other topics related to Christian discipleship shall be included in Discipleship Training.

## **6.5 Mission**

The Mission Committee also referred to as give Jesus something to eat shall co-ordinate the mission activities. The Mission Committee shall recommend annual mission involvement and communicate to the pastor and the church. This committee will be recommended by the previous nominating committee and will be elected annually.

## **6.6 Welfare**

The Welfare Committee is responsible for follow up, visiting the sick and deceased and shall be in charge of general welfare matters of the church; arranging, and disposing of floral arrangements for church services, securing a floral arrangement at the death of a church member, a gift for new born and such matters that related to welfare of the members.



## **7. CHURCH MEETINGS AND POLICY MAKING**

### **7.1 Sunday Service**

The church shall meet regularly each Sunday for worship, praise, preaching, instruction, evangelism, and for the worship of Almighty God and on an agreed other day for prayer, Bible study and other agreed activities. These meetings will be open for the entire membership of the church and for all people and shall be conducted under the direction of the pastor.

Other meetings may be arranged as need be with the direction of the pastor and knowledge of the executive committee.

### **7.2 Annual General Meeting (AGM)**

- Annual general meeting shall be held once in a year (recommended time being 3<sup>rd</sup> week of January every year) to review the ending year and lay strategy for the coming year.
- AGM/specially called general meeting is the highest policy making sitting of the church.
- The AGM meeting should not be held on the time assigned for Sunday service and should not be part of a Sunday service.
- Audited report of the church finances shall be presented to the members.
- An extra ordinary general meeting may be held to consider matters of significant nature that arise or cannot wait to be considered at the AGM. Notice must be announced at two regular church services prior to the specially called business meeting.

## **8. CHURCH FINANCES**

**Section 1:** The Finance Committee, in consultation with the church council, shall prepare and submit to the church for approval an inclusive budget, indicating by items the amount needed and sought for all local and worldwide expenses.

**Section 2:** Deposits shall be made to the church bank accounts after close of day business. All church funds shall be properly recorded on the books of the church account. All special offerings must be recommended and approved by executive committee.

**BANK SIGNATORIES:** The church shall open national bank account, which shall be operated by the Treasurer. (The Chairman of the Trustee and the financial secretary shall be co-signatory.)

**Section 3:** It is understood that membership in this church involves financial obligation to support the church and its cause with regular, proportionate gifts. These tithes and offerings by members shall be the source for budgeted items throughout the annual budget.

**Section 4:** Request for expenditure to be reimbursed by the church. All requests must be rendered with a paid receipt for those items and must be within the budgeted area for which this was approved. All receipts must be presented by the department heads for the budgeted area. No expenditures over budget will be allowed without the consent of the Finance Committee.

**Section 5.** Gifts to the Church. All gifts whether cash or other personal property given to the church with no designations or stipulations will be used or disposed of at the discretion of the church. Gifts given to the church with specific designations or stipulations will not be accepted by the church, unless it is a prior approved designation (i.e. building fund contributions) or recommended and approved by majority vote of the church in a regular or called conference. All gifts given to the church will become the property of the church.

**Section 6:** Treasuries/Fund Raisers for Groups/Organizations within the Church. An individual Sunday School Class, church formed group, church formed organization, or church formed choir may at its discretion, keep a treasury for its own use, provided such use is not contradictory to church doctrine, and/or the directives within this constitution. Should a disagreement about a specific treasury or its use arise, the deacons shall have authority to allow or disallow continuance of such treasury. Should a disallowance occur, this money would be deposited into the church's general fund.

An individual Sunday School Class, church formed group, church formed organization, or church formed choir must have deacons and pastor's prior approval to hold fund raisers for specific projects within that group or organization. Upon such conditional approval, the deacons and pastor may allow use of church facilities and/or approve off church premises fund raising where deemed appropriate. Fund raisers must not create a conflict with the regular or special church services and/or the church calendar for a prior scheduled event. Calendar time for the event should be confirmed with and scheduled by the Social Committee Chairperson when held on church grounds.

## **9. SPECIAL CLAUSE**

### **9.1 Guidelines**

Guidelines to help carry out various activities in orderly manner such as departments and ministries may be drawn as need arise. The guidelines must not contradict the constitution.

### **9.2 Property and Assets**

Property and Assets of the church whenever derived shall be applied solely towards the promotion of the objects of the KLIPPEN INTERNATIONAL CHURCH of Sandnes as set forth in this CONSTITUTION : no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise by way of profit to individual members of the CHURCH.

PROVIDED that nothing herein shall prevent the payment, in good faith, or reasonable and proper remuneration to an officer or servant of the CHURCH in return for any service actually rendered to the CHURCH so that no member of the executive committee or Trustee body shall be appointed to any salaried office of the CHURCH paid by fees; and that no remuneration or other benefit in money shall be given by CHURCH to any member of such Governing body except repayment of out-of-pocket expenses or reasonable and proper rent for premises demised, or let to the CHURCH provided that the provision last aforesaid shall not apply to any payment of any company to a member of the CHURCH may be a company in which such member shall not hold more than one-hundredth part of the capital, and such member shall not be bound to account for any share of profits he may receive in respect of any such payment.

### **9.3 Amendment of the constitution**

No addition, alteration, or amendment shall be made to the CONSTITUTION unless by way of special AGM and gathering enough information and majority of signatures submitted to the TRUSTEES who will appoint task team for the amendment of the required portion of the constitution.

### **9.4 Dissolution of the CHURCH**

In the event of winding –up or dissolution of the CHURCH, the remains of property, funds and assets, after the satisfaction of all its debt and liabilities, shall not be put to the aid or distributed among the members of the CHURCH but shall be given or transferred to some other institution or institutions that have objectives similar to the objectives of the CHURCH and if in so far as effect cannot be given to the aforesaid provision then to some charitable organizations. Institutions/charitable organisations which may take over the property of the church after dissolution shall be determined by the members of KLIPPEN INTERNATIONAL CHURCH of Sandnes, Norway before the time of dissolution.